



**The Whole Library Handbook 3: Current Data, Professional Advice, and Curiosa about Libraries and Library Services (Whole Library Handbook: Current Data, Professional Advice, & Curios)**  
**(Part 3)**

*George M. Eberhart*

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This library handbook is an encyclopaedia of library history, demographics, folklore, humour, current events, and popular wisdom. It is organized in general categories, on topics such as types of libraries, the profession, people, materials, special users, operations, technology, promotion, issues and librarians. Readers will come across bits of trivia, as well as sections on "the most bizarre reference questions", "the best excuses for overdue books", and "job description of a Renaissance librarian". Also included are essays and reprints of important journal articles by experts. This third edition includes a range of serious and not-so-serious discussions on subjects such as: 50 things you can do with a library card; quotable facts about library funding; how to have fun with the Anglo-American Cataloguing Rules (AACR2); what digital libraries are and why you need to know; how the technical processing manager can determine the unit cost for any acquisition or cataloguing function; nine rules for creating Web graphics; five criteria for Web evaluation; practical ways to serve special populations; a quick history of the First Amendment; 12 new and silly illogical reasons to ban a book; and what to do if you're served with a subpoena.



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