



# **Project Management for Beginners: Proven Project Management Methods to Complete Projects with Time & Money to Spare**

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Project management is quickly becoming one of the fastest growing fields in the current job market. Often considered a science due to its technical analysis and methodology grounded in theory, project management skills are transferable and relevant to almost every industry. Project management career positions are diverse in nature and can be found in construction and development companies to software design and IT companies. More recently project management has established itself as a profitable and sustainable career choice for many individuals within the business world and has been shown as a great place to start on the path to C-level positions.

Project management itself, however, is far more than just a position title or career choice. Almost every job in the current market demands and stresses that individuals be able to multitask and handle multiple activities at once - both of which are at the core of project management. In order to be able to honestly and confidently claim to possess these skills you must understand the fundamentals of project management.

In this book I'll start at square one with the fundamentals. Step by step I'll take you from the basics of creating a budget, schedule, and scope to more advanced topics such as mitigating project risks and expectation management techniques. I'll teach how to manage and control any type of project of any magnitude.

This book will serve as a great introduction to individuals who are pursuing careers as project managers, current project managers looking to review key topics and prepare for the Project Management Professional exam, or those individuals simply looking to add project management skills to their repertoire.

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